



St. Francis de Sales/Blessed Sacrament
Parish Pastoral Council
May 03, 2011
Hanley Hall



Present: Fr. Amato, Bill St. Jean, Mary Cook, Dan Davidson, Matt Drapeau, Lorraine Fenn, Nancy Freestone, Ed Kozlow and Jack Traynor

Regrets: Rob Drapeau, Shelley Costello, Gina McWade, Lauralee Merkley and Liam Merkley

1. Bill St. Jean called the meeting to order @ 6:34 PM.
2. Nancy led the opening prayer.
3. Moved by Nancy and seconded by Dan that the Agenda be accepted as distributed. Carried.
4. Moved by Lorraine and seconded by Mary that the Minutes of the meeting of March 01, 2011 be approved. Carried.
5. Business Arising:
 - a) Commemorative Plaques – Donor Recognition Plates:
 - All named donors (total of 33) are yet to be contacted to see if they want their name displayed or if they prefer to be referred to as “Anonymous Donor” on the plaque.
 - ACTION: Cynthia will prepare the appropriate lists and then Mary will contact CWL members, Dan will contact K of C members and Bill will contact all other names on the donor list.
 - b) Parish Family Photos:
 - ACTION: Fr. Amato and Bill are to prepare a formal “Thank you!” to Frank for his efforts both by letter and in the Bulletin.
 - ACTION: Cynthia is to confirm that her information is complete regarding proceeds, payments, etc.
 - Web sites for pictures: The pictures taken at Blessed Sacrament are closed. The pictures taken at St. Francis are still open because some pictures were taken later. Either site can be re-opened if needed.
 - c) Hanley Hall:
 - The Finance Committee is to carefully consider the re-roofing of Hanley Hall at its next meeting on June 02.
 - Some Facts:
 - i. The cost of re-roofing is \$100 000 (\$65 000 for the large roof, \$35,000 for the small roof.
 - ii. Additional space on the lower floor is being leased by the School Board.
 - iii. The Upper Hall is used once a month for parish events.
 - A discussion was held as to whether we should have a “Town Hall” meeting in June or September regarding the roofing project. All agreed that we should and will support the Finance Committee in its efforts.
 - It was noted that we have to raise \$60 000 this year just to meet budget, so how can we raise even more for the roof?
 - d) Fundraisers & Revenue Generation:

- Raffle tickets are being distributed and there will be a notice in the Bulletin re where to return the booklets.
 - Mother's Day Brunch:
 - i. Table setup (& some table setting) Fri 9 AM
 - ii. Table setting & food preparation: Sat 9 – 11 AM
 - iii. Sunday: kitchen crew and ticket sellers are set. Some help will be needed during the brunch to re-set tables after guests depart. Help with cleanup will be appreciated.
 - iv. Bill will organize parking so that people aren't boxed in.
- e) Parish Mission Statement:
- There is much info on the web..
 - ACTION: Dan, Nancy & Ed volunteered to prepare 5 draft Mission Statements by August 01.
 - ACTION: Ed will send out the draft Mission Statements on August 01 to all members for consideration and ratification at our August 30th meeting.
6. School Councils:
- a) St. James: Lorraine Fenn reported that:
- The track and field team has been selected and is starting practices.
 - First Communion candidates will have an in-school retreat before they celebrate this sacrament on May 15.
 - Grade 3's are preparing for their EQAO testing.
 - Registration is continuing for next year's kindergarten and ready to learn program.
 - The Choir will perform at the May 9 event at the Memorial Centre.
 - The Volunteer Appreciation Luncheon will be held May 05, 11:45 AM to 1:00 PM.
- b) St. Francis: Lorraine Fenn reported that:
- Raised well over \$1000 for World Vision to buy animals, agriculture packs for families, provide clean water for a family, stock classrooms, provide antibiotics for sick children and much more.
 - Mme. Banting dyed her hair rainbow coloured when \$500 was raised.
 - Mrs. Lake, Mrs. Champagne, Mme. Boucher and Mrs. Douglas each dyed their hair different colours when milestones of \$600, \$700, \$800 and \$900 were reached.
 - Mrs. Stanistreet chopped off her long hair when the students were able to double their total and reach \$1270.70.
 - There will be a nutrition fair tomorrow from 8:00 to 4:00. Parents are invited to join their children for a variety of activities. There will be lots of demos, and samples of healthy snacks and easy lunches. Grades will be at the fair at these times: 8's 9-9:50; 7's 9:50-10:40; 6's 10:40-11:30; 5's 12:30-1:20; 4's 1:20-2:10. There will be recipes to take home and free samples to try. This event is supported by a Parents Reaching Out Grant and our School Council.
 - Breakfast Club now runs every morning from 8:20-8:50, with a hot breakfast every Wednesday thanks to Breakfast Clubs of Canada and Mme. Banting.
 - There will be a Food Drive May 1-20 to support the Smiths Falls Food Bank.
 - All Confirmation Candidates will be going to a retreat at Hanley Hall on Wednesday, May 25, from 9:30 until 2:30.

- There will be a volunteer appreciation luncheon Friday, May 6 at 1:00 PM.
 - May 9 is the Lanark County Regional Catholic Education Coalition at the Smiths Falls Memorial Centre from 6-8 p.m. St. Francis' Glee Club will be putting on a demonstration at this event.
 - There will be a garage sale on May 28. A table can be reserved for \$20.
 - Grade 6 EQAO testing will take place May 30 to June 10.
 - May 11 is pyjama day.
 - The track & field team and 3 pitch teams are all practicing for meets and tournaments that will take place this month.
- c) Joint Events: Lorraine Fenn reported that:
- Fun Day will be on June 2 at St. James, rain day to be June 3. Volunteers are needed, and if you know a high school student needing their volunteer hours, this is a great opportunity for them to earn the time.
 - The Regal fundraiser is ongoing. Visit the site at www.stfrancis-stjames.shopregal.ca and buy what you need. It will be delivered directly to you.
 - May 27 is a PA day, so no classes.
 - On May 13 there is a school Mass to be held at St. Francis de Sales Church.
- d) St. Luke's: Matt Drapeau reported that:
- Night on the street May 30th fundraiser for Operation Come Home.
 - The school participated in school masses and lent activities.
 - St Luke's will be participating in the Lanark county catholic school coalition may 9th with image theatre skit by third hand clothing.
 - Third hand clothing is now part of a board wide initiative. Every high school in CDSBEO is selling the Me to We Third Hand Clothing t-shirts. As part of the board wide initiative to raise money for the Good Samaritan trust fund. This is a fund through the CDSBEO for families of the school board in financial need.
 - The grade 8 grad will be on the 28th of June. The grade 12 grad will be on the 29th of June.
- e) St. John's:
- no report
7. Committee Reports:
- a) Liturgy Committee: Dan reported that:
- The primary focus of the Liturgy Committee during this term was the celebration of Holy Week. Arrangements were made for the enhancement of the liturgical environment through simplicity and elegance. Thoughtful touches helped the liturgies flow to a meaningful conclusion.
 - Youth are being actively recruited and welcomed into numerous roles from First Communion candidates as Altar Servers, Confirmation Candidates as Readers and returning graduates as Eucharistic Ministers.
 - The Lectio Divina series appears to be well received.
- b) Education and Family Life Committee: Fr. Amato reported that:
- There is no update at this time.
- c) Youth Ministry Committee:
- Rob Drapeau was not available.
 - Shayla is to be married in September and will be moving to Plantagenet (location updated since meeting).

- ACTION: Rob is to canvas the leaders of Youth Ministry and consolidate their recommendations regarding going forward and what happens next. This must happen before Shayla leaves at the end of June.
 - ACTION: A sub-committee of Parish Council led by Bill and Fr. Amato is to consider and evaluate these recommendations and report to Parish Council at the next meeting August 30th.
 - ACTION: Parish Council is to assess this year's progress and the way forward at the next meeting.
- d) Pastoral Care Committee: Fr. Amato reported that:
- The committee meets monthly to review parish needs and to carry out some form of in-service.
- f) Social Justice: Bill reported that:
- The report was not available.
- g) Stewardship Committee: Bill reported that:
- A financial report was given to the parish in March with an appeal to support all fundraisers.
 - The Stewardship Mass in April went well, but perhaps it should be varied or alternated to avoid becoming stale or routine.
- h) Cemetery Committee: Fr. Amato reported that:
- The committee will rise up on Thursday May 05.
 - In the future, this committee report will be part of the Pastor's Report (#12 below)
8. CWL: Mary Cook reported that:
- Members attended a Development Day on the topic of Resolutions.
 - Our Bake Sale was a success, receiving \$1215.
 - A motion was made and carried to support per capita fees.
 - An instructed vote was completed for Diocesan and Provincial Executive Council members.
 - Voluntary funds were voted on and sent in.
 - A donation was made for the Deacon Convocation and to Pennies for Pesos.
 - Our School Breakfast program received \$335 from Andress YIG.
 - Our guest speaker, Jim Roberts, reported on Religious Education in the Catholic School Board.
 - Funds were donated to the Meditation Chapel at the Smiths Falls Hospital site, to be used to purchase a crucifix and electric votive stand.
 - A Mass and Pot Luck were held on the Feast Day of Our Lady of Good Counsel.
 - The 89th Diocesan Convention was held on April 30th to May 1st in Kingston. Twenty members attended. Spiritual Bouquets were given to Fr. Shawn Hughes, Spiritual Director, and Carol Richer, President, upon leaving their positions. Our council submitted a report of a family in need to be considered for the Hope Fund. This was accepted and they will receive \$550.
 - At the election for Diocesan Council, Stephanie Spinelli was voted President-Elect. Cathy Giff will be Corresponding Secretary. Kathy Huffman is now President.
 - The Mother's Day Brunch fundraiser will be held on March 8th.
 - The penny collection on Monday's Day will be donated to the Kenya Help Project.

9. Knights of Columbus: Dan Davidson reported that:
- They are finishing up their Car Raffle ticket sales on behalf of the Arthritis Society.
 - They are continuing to look for tenants for the ground floor of their building.
 - The Knights will be a willing partner for the Mother's Day Brunch at the setup, serving and cleanup.
10. Finance and Property Committee: Fr. Amato reported that:
- As of March 31, we were close to target for the first quarter.
 - The next meeting will be June 02.
11. New Business:
- a) Fr. Amato's Sabbatical:
- It will be from early September to the end of December.
 - He will study at the Pontifical North American College in Rome, visit the Holy Land and spend some time travelling in Europe.
 - He will return to St. Francis on December 27.
 - His replacement is yet to be determined. He could be either coming weekends only or residing in the rectory for the entire time.
 - We are also likely to get one of the deacons who are about to be ordained.
- b) Revenue Generation:
- Raffle Tickets: See #5d above.
 - Mother's day Brunch: See #5d above.
 - Parish BBQ:
 - i. Will be held June 12
 - ii. The draw for the raffle tickets will be held then.
 - iii. The event will be advertized in other parishes.
12. Pastor's Report: Fr. Amato reported that:
- a) On the first Sunday of Advent, we will start to use a new missal, one that is already approved in the USA. Canadian approval is expected very shortly. It will be faithful to the original Latin, and will restore some of the mystery around the Mass.
- b) Brent will be giving a workshop in September regarding the new music to be introduced at that time.
- c) Some money will have to be spent for new missals, pew cards, etc.
13. Next Meeting: The next meeting will be held on Tuesday August 30, at 6:30 PM.
14. Ed volunteered to be the prayer leader for the next meeting.
15. Moved by Ed, seconded by Lorraine, the meeting was adjourned at 8:15 PM.
16. Nancy read a closing prayer.

Respectfully submitted,
Ed Kozlow